

1 July 1991

4/0206/91/MJM/ED
Mr M McFarland
2334

Mr S York
22 Oakwood Road
Bricket Wood
St Albans
Herts AL2 3PX

Dear Sir

EXTENSIONS AT 29 MANDELYNS, NORTHCHURCH

I refer to your letter dated 24 June 1991 in which you outlined your client's wish to install two high level, obscure glazed windows in the west elevation of the approved extension, and an additional window in the east elevation of the conservatory. You submitted four copies of amended drawings with your letter and requested that they be treated as a "minor amendment" to the approved plans. I must inform you however that the Town and Country Planning legislation makes no provision for the acceptance of amendments to approved plans and thus a new application for the installation of the proposed windows is required. The requirement for a new application, for which a fee of £46 is payable, was outlined to Mr Hopson in my letter of 31 May 1991.

I am returning your submitted drawings with this letter, together with a set of the appropriate forms on which a new application for planning permission may be made and I look forward to receiving the completed application in due course.

Please contact Mr McFarland in my department should you require further information on any aspect of this correspondence.

Yours faithfully



D P NOBLE
DEVELOPMENT CONTROL MANAGER
PLANNING DEPARTMENT

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